

2<sup>nd</sup> July 2009

## **RE-ADVERTISEMENT**

### **VACANCY**

Greetings to all.

The following vacancy has arisen within the Administration Department and requires to be filled. The following is the job description and specification.

**POSITION: PLUMBER**

#### **JOB DESCRIPTION**

#### **PRIMARY DUTIES AND RESPONSIBILITIES**

The incumbents shall undertake duties as follows:

#### **PRIMARY DUTIES AND RESPONSIBILITIES**

1. Ensures that all plumbing equipments are well maintained.
2. Maintains daily water meter reading for the mains and hostel.
3. Installs and repairs all items and equipments related to plumbing.
4. Installs and maintains all piping systems within the college.
5. Ensures that all sanitation systems are properly functioning.
6. Reports any breakages/ damages to the Administration Officer for repair.
7. Performs any other duties as may be required of him/her.

#### **COMPETENCIES**

1. General Knowledge of safety and security regulations for equipments
2. Demonstrate professional competence observing deadlines and achieving results
3. Accuracy in fault diagnosis
4. Remain calm in stressful situations
5. Correctly interprets information from others and responds appropriately

6. Sound organizational skills and ability to establish priorities and work with minimum supervision

### **JOB SPECIFICATIONS**

1. Crafts Certificate or higher in Plumbing and Sanitation.
2. At least one year experience in Plumbing
3. Strong team player
4. Attention to detail

If you feel you possess the above qualities, please forward your **application letter** and **Curriculum Vitae** indicating your daytime contacts to:

**The Human Resources Officer,  
Tangaza College  
P.O Box 15055-00509  
Nairobi.  
E-Mail: [hr@tangaza.org](mailto:hr@tangaza.org)**

Or drop the documents at the Human Resources pigeon hole. Only short listed candidates will be notified.

Closing date for applications is **Thursday 9<sup>th</sup> July 2009.**

Mercy Kibe

**Human Resources Officer.**

**[CANVASSING WILL LEAD TO AUTOMATIC DISQUALIFICATION](#)**